

To register for CenTex meetings:

- Go to MEETINGS page of website – www.centexchapterapa.org
- Click on READ MORE
- Click on REGISTER NOW

The screenshot shows the website's meeting information page for the July Chapter Meeting on July 9, 2015, from 11:30 AM to 1:00 PM. The meeting is held at Farm Credit Bank, 4801 Plaza on the Lake Dr, Austin, TX 78746. The speaker is Janet R. Downs, JD, Area Assistant Vice President, Compliance Counsel at Arthur J. Gallagher & Co. The topic is "Who's Who? The Employer, The Employee and Why It Matters." A "Register Now" button is highlighted with a red arrow.

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The registration form is titled "Register for July Chapter Meeting on July 9, 2015". It has two main sections: "Account Login" and "Don't have an account?". Under "Account Login", there are radio buttons for "Member" (selected) and "Non-Member", followed by input fields for "Email or Username" and "Password", and a "Login to Register" button. A "Forgot username/password?" link is below. Under "Don't have an account?", there is a "Continue as Guest" button. To the right, the meeting details are repeated: "July Chapter Meeting July 9, 2015 11:30 AM - 1:00 PM" at "Farm Credit Bank, 4801 Plaza on the Lake Dr, Austin, TX 78746". A link is provided for those who want to change meetings.

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- Leave ACCOUNT TYPE as MEMBER if current 2015 CenTex member or change to NON-MEMBER if not a current 2015 CenTex member but has received email with user name and password.
- Enter your user name or email if member or non-member
- Enter password if member or non-member and click on LOGIN TO REGISTER
- Otherwise, select CONTINUE AS A GUEST if you don't have an account yet.
- Update contact information if needed
- Click on CONTINUE

Quick Links

Texas Payroll Conference
American Payroll Association
About Us
Calendar of Events

Register for July Chapter Meeting on July 9, 2015

Contact Information > Tickets & Products > Review Order > All Done!

Added Tickets and Products

Item	QTY	Price	Total
No items have been added			

Available Tickets

Chapter member (\$25/each)
1

Non-member (\$35/each)
1

Available Products

2015 CenTex Chapter membership for National APA member (\$45.00/each)
1

2015 CenTex Chapter membership for non-APA member (\$55.00/each)
1

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- There are 2 types of tickets
 - Chapter member (\$25/each) for current 2015 CenTex Chapter members
 - Non-member (\$35/each) for everyone who is not a 2015 CenTex Chapter member
- Select the type of ticket and click on ADD
- Your name should appear in a pop up window for ADD TICKETS. Click ADD.

Website is set up so that a person can add tickets for other members at their company or add non-member guests.

- If not adding any more tickets, then click on CONTINUE.
- If adding tickets for others, then select the type of ticket and click on ADD. Use pull down menu to select other member's name or enter guest name, company and email address for non-members

You can also pay for CenTex Chapter annual membership while registering for any meeting. There are 2 types of membership under AVAILABLE PRODUCTS:

- 2015 CenTex Chapter membership for National APA members (\$45/each)
- 2015 CenTex Chapter membership for non-APA members (\$55/each)

The board has made a change in membership expiration from expiring on December 31st of current year to be 12 months from date paid membership fees. This change affects those who paid memberships starting in January 2015. When your membership expires, you will have 45 days to pay for next 12 month membership to continue without break in membership privileges. After 45 days from expiration with no payment of next year's dues, your status will change to NON-MEMBER until you are able to join as member again.

- If you don't need to pay for 2015 Annual membership dues, then don't select an AVAILABLE PRODUCT at this time.
- Review order and click CONTINUE if no edits are needed.

We are not set up for payment online (will need to pay at check in) but you can print receipt showing amount owed in order to get any funding from employer (if allowed).